



STATE OF DELAWARE
STATE FIRE PREVENTION COMMISSION
DELAWARE FIRE SERVICE CENTER

(302) 739 – 3160
FAX (302) 739 – 4436

1463 CHESTNUT GROVE ROAD
DOVER, DELAWARE 19904

STATE FIRE PREVENTION COMMISSION

Monthly Meeting

November 15, 2016

MEMBERS PRESENT

David J. Roberts, Chairman
Alan Robinson, Jr., Vice Chairman
Tom DiCristofaro
Ron Marvel - Absent
Lynn Truitt (Skype)
Marvin C. Sharp - Absent
Joseph M. Zeroles

ALSO PRESENT

Patricia Davis, Deputy Attorney General
Patrick Matthews M.D., BLS Medical Director
Sherry Lambertson, Executive Specialist
David J. Truax, Investigator/Compliance Officer - Absent
Grover P. Ingle, State Fire Marshal
Robert P. Newnam, Director, State Fire School

GUESTS

Anthony Spiezio, DTI
W. Mike McMichael, DSEMSA
Lou Amabili, Hockessin Fire Co.
Anthony R. Guzzo, Hockessin Fire Co.
Alan Post, American Legion - Smyrna
Charles Frampton, Brandywine Hundred Fire Co.
Ted Walius, DVFA
Elmer Steele, DVFA
Richard Perillo, Brandywine Hundred Fire Co.

CALL TO ORDER

Chairman Roberts called the meeting to order at 9:00 a.m.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

Chairman Roberts suggested a moment of silence for the fallen Wilmington firefighters. He requested prayers for the family members, Fire Company and for the injured firefighters that remain in the hospital at this time.

APPROVAL OF OCTOBER 18, 2016 COMMISSION MEETING MINUTES

It was moved by Commissioner DiCristofaro, and seconded by Commissioner Zeroles that the minutes of the September 20, 2016 Commission meeting be approved. Motion carried by unanimous vote.

REPORT OF THE STATE FIRE MARSHAL

INFORMATIONAL ITEMS

Personnel Items

The vacant New Castle County Deputy Fire Marshal I position is currently under the background phase.

Fire Marshal Ingle received an eligible list for the Deputy Fire Marshal I position in Kent County. The agency will wait to move forward in the hiring process while two appeals are being processed.

The Fire Inspector (Day Care) position has been posted and closed November 8th. Interviews will be scheduled within the next two weeks.

Stephanie Goodyear has been promoted to Executive Secretary in Kent County as of October 31, 2016. She has been with the agency for over 20 years and has a good working knowledge of the agency. This created an Administrative Specialist I vacancy. The hiring process is underway.

Fire Fatalities

Fire Marshal Ingle reported on a fire fatality that occurred on October 21, 2016 within the Laurel Fire Department district. There was heavy fire when the fire department arrived. The victim was found inside of the structure and there were no smoke alarms in the structure. The incident is currently under investigation. There are 8 fire deaths in 2016. Five are without working smoke alarms and three are with working smoke alarms.

FY' 18 Public Budget Hearing

The Office of State Fire Marshal will request maintaining the budget as in FY' 17.

DTI Update

Fire Marshal Ingle is waiting on a start date for new vendor written software. It should begin by December or January and be completed within six months.

EDIS Regulation Presentation

Fire Marshal Ingle received a request from contracting firm EDIS for a regulation presentation by his staff. The presentation reviewed changes made in the regulations and covered mainly Chapter 43 and the Life Safety Code. It was beneficial for the company and the office by working together.

Proposed Regulation Changes

In accordance with the 2015 Delaware State Fire Prevention Regulations, Regulation 701, Chapter 1, 4.0 Review and Updating of Regulations, were reviewed by Fire Marshal Ingle. He found that they are in order with need of a few minor changes. Fire Marshal Ingle provided the commission with a suggested changes.

DFIRS Incidents Received

TOTAL STATE PARTICIPATION IN COMPLIANCE
84 %

DELINQUENT DEPARTMENTS

New Castle County	
Cranston Heights	September
Holloway Terrace	July – September
Odessa	June – September
Belvedere	January – April and August - September
Kent County	
Clayton	March – September
Felton	September
Little Creek	May – September
Magnolia	June - September
Sussex County	
Delmar	August - September
Ellendale	September

OVERDUE REPORTS BY DAYS

30 Days	60 Days	90 Days	90+ Days
3	1	1	5

Source: DFIRS Incidents received as of 11/04/16.

REPORT OF THE STATE FIRE SCHOOL DIRECTOR

Director

- Two student injuries during Basic Fire Fighting Skills in ladders – Lower arm and a knee injury – both picked up by a parent.
- Student Injury – EMT class, weekday – fainted in classroom, transported to KGH
- An additional Fit Testing machine was placed in service at the New Castle Division Center. There are 2 in New Castle, 2 Kent, 1 Sussex.
- DE BLS providers now have the NCCP option to manage their EMS education in their NREMT profiles.
- EMT Protocols – full course, received, reviewed and placed in the EMT course
- EMT Protocols – update program received 11/07, reviewed, notices on 11/14, open 11/28 close 12/28
- 2nd New Castle Recruit Class completed training 11/13 – 3rd class scheduled for Feb. 28, 2017
- 1st Sussex County Recruit Class is scheduled for February 28, 2017.
- SCBA recommendation – staff recommendation review -
- Instructor Francis Passwaters has submitted his intent to retire after 40 years of service.
- Instructor requirements to remain active as casual seasonal employees by working at least 1 time every 6 months. The Fire School will at times have to call the state and request a waiver for instructors that do not work on a regular basis.

Staff Activities

- NIOSH review of the Wilmington Fire Department incident – Training provided by DSFS – Senior Instructors Brennan and Wilson
- DSFS representative for the Roxana VFC - Indian River School District Cadet program – Senior Instructor Wilson
- Public Health Preparedness Symposium 2016 – November 2nd – Senior Instructor Gajdos
- State Information and Technology Committee - Training Educator Miller
 - *TierII* - training modules to be offered by the Delaware State Fire School
- ALERRT Conference in Texas (Active Shooter response training) – Senior Instructors Gajdos and Ingram
- NFPA Training for Older Adults – 11/14 – Senior Instructor Lowe
- Sussex Fire Chief's presentation - 1st Sussex County Recruit Class – Senior Instructor Brennan

Programs/Courses

Figures in red are reference to last year's comparison of class attendance.

- Current Month
 - Firefighter Foam – 3 students (9) – cancelled
 - Vehicle Rescue – 30 students (19)
 - Delaware Weekend National Fire Academy with West Va. – 30 students –
Lowe
 - Student issues – four students
 - Fire Brigade Leadership – cancelled
 - Fire Instructor I class – Blended learning program – 14 students
 - EVO New Castle – 19 students
 - Confined Space Rescue – 9 students (13)
 - Custodial Fire Safety – 53 students (73)
 - Firefighter Self survival – 22 students (20)
 - EVO Kent Division – 13 students (31)
 - Certification Testing
 - Firefighter II, 3 students – Fire Officer I, 1 student – Fire Officer II, 2
students
 - Police Fire Survival Class – 55 students
- Divisions Usage
 - New Castle - 12 scheduled (11) Kent - 3 scheduled (7) Sussex - 5
scheduled (3)
- Additions – Revisions
 - EMT course – adding in place of workbook - MyBrady Labs, each student – on-line
access

EMS

- Current Month
 - CEU programs –
 - Field Training Officer recertification – on line program – 53 students
 - EMT – Delaware Recertification
 - New Castle, 20 students – Kent, 21 students – Sussex, 6 students
 - EMR class – New Castle, 6 students – Kent, 5 students – Sussex, 0
students
 - EMT to NREMT level up class – 3 students, Sussex County

Public Education and Injury Prevention - Activity Report

- Current Month
 - Fire Safety Programs – 5 scheduled (4)
 - DSFS Tours – 1 scheduled (6)
 - Fire Safety Displays – 1 scheduled (1)
 - Injury Prevention Programs – 3 scheduled (3)

Maintenance – Building and Grounds

- Lock Out/Tag Out at NCD – provided by Delaware Refinery
- Doors installed in classrooms 8 and 10 – exit only

Financial

- Past Due Billings
 - 30 days – 21291.00
 - 60 days – 595.00
 - 120 days – 410.00
- 20678 Tuition Fund –
- Accounts receivable –
- Revenue Comparison
 - Tuition – 2016 – , 2015 –
- Special Funds Summary – The Special Funds Summary report was submitted to the Commissioners for review.
- Expenditure Report – No report for July is provided to the State.

Staff and Office Staff Meeting Minutes

Staff and office staff meeting minutes were submitted for Commission review.

Scheduled Activities

Director Newnam will be on scheduled annual leave November 21st – 23rd.

Motion

It was moved by Commissioner Dicristofaro, seconded by Commissioner Zeroles to congratulate and recognize Francis Passwater for his 40 years of service. Motion carried by a unanimous vote.

REPORT OF BLS MEDICAL DIRECTOR

EMS protocols have been approved by ALS standards committee and the BMLD. ALS protocols will be effective November 1, 2016 and BLS protocol implementation date is January 1, 2017.

BLS albuterol pilot program: A second abstract regarding the success of the DE albuterol pilot program will be presented in January at the NAESP Conference.

ED trauma designation: NCC Wilmington ED has been granted provisional level 3 trauma center status effective October 5, 2016. CDC guidelines for field triage of injured patients and DE protocols should be followed when determining most appropriate destination for trauma victims. Online medical control should be contacted for appropriate ED preparation. This is the second provisional level 3 trauma center in New Castle County in addition to St. Francis Hospital.

Dr. Matthews reported that 29 companies that carry aspirin with 137 administrations of aspirin. 29 companies carry Albuterol with 184 administrations of Albuterol. 18 companies carry Narcan with 154 administrations. Approximately 18 companies carry the EPI Pen with 4 administrations.

Narcan update – No additional supplies have been donated to the Office of Emergency Medical Services.

REPORT OF THE INVESTIGATOR/COMPLIANCE OFFICER

22 Annual Ambulance Unit Inspections

0 New Unit Inspections

4 Complaints Received

2 Arrest Notifications were received.

0 Self Report

There are 8 open cases for 2016.

55 Students have gone through a Radio Class conducted by Bill Carrow of the Division of Communications and Dave Truax. These classes have been extremely successful. The Commission is grateful that Bill Carrow has set these classes up conducted the instruction.

Sherry Lambertson requested to close Case #1606 due to case being closed in court. It was moved by Commissioner Dicristofaro, seconded by Commissioner Zeroles to take Ms. Lambertsons advice and close case #1606. Motion carried by a unanimous vote.

REGULAR BUSINESS

Action Items

Travis Vanscoy – Request Extraordinary Circumstances

Travis Vanscoy appeared before the Commissioner for a scheduled hearing to request an extraordinary circumstance regarding his background check. Commissioners heard evidence presented by Mr. Vanscoy. It was moved by Commissioner Dicristofaro, seconded by Vice Chairman Robinson to deny the extraordinary circumstance request. Motion carried by a roll call vote.

Commissioner Zeroles -	Yes
Commissioner Dicristofaro -	Yes
Vice Chairman Robinson -	Yes
Chairman Roberts -	Yes

NEW BUSINESS

Ballistic Vest

The Commission discussed setting up a policy for the disbursement of funds for Ballistic Vest through the Fire Prevention Commission. Chairman Roberts will attend the DVFA Officers meeting on November 30th to discuss the subject then. He will report back to the Commission.

GENERAL INFORMATION

CFT Ambulance

Deputy Attorney General Davis updated the Commission on the CFT Ambulance appeal decision that was appealed to Superior Court. The Commission revoked CFT Ambulance License through a hearing process and CFT Ambulance appealed that decision to Superior Court. Superior Court has ruled to uphold the decision made by the Fire Prevention Commission. The time has expired that CFT Ambulance could appeal to the Supreme Court, so this is now the final ruling. Chairman Roberts thanked DAG Davis for her dedicated work in this case.

CORRESPONDENCE

No report at this time.

REGULAR SESSION

MISCELLANEOUS INFORMATION

No report at this time.

REPORT OF THE COMMISSIONERS

Chairman David J. Roberts

Chairman Roberts reported that he attended the Monthly Fire Prevention Commission Meeting.

Vice Chairman Alan Robinson

Vice Chairman Robinson reported that he attended the Monthly Fire Prevention Commission Meeting, Citizens Hose Company Meeting, National Fallen Firefighter Workshop and Citizens Hose Fire Company Board of Directors' Meeting.

Commissioner Joseph M. Zeroles

Commissioner Zeroles reported that he attended the Monthly Fire Prevention Commission Meeting and Kent County

DATE OF NEXT MEETING

December 20, 2016 – 9:00 AM
Commission Chamber
Delaware Fire Service Center
1463 Chestnut Grove Road
Dover, DE 19904

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ADJOURNMENT

It was moved by Vice Chairman Robinson, and seconded by Commissioner Zeroles that the meeting be adjourned. Motion carried by a unanimous vote. The meeting was adjourned at 10:25 a.m.

Respectfully submitted,

Sherry R. Lambertson

Sherry R. Lambertson
Executive Specialist

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